

# Form to Register Change of Name or Signature



Customer Number:

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Please use this form to register a change of name, or if your signature has changed.

For registration of marriage or a change of name, we'll need a certified copy of the Marriage Certificate or Change of Name Deed Form.

If you've set up a nominated account with us, please let us know if you've changed your name with your bank or building society, too.

## Details of your name and change of signature

Title:	<input type="text"/>
First Name(s):	<input type="text"/>
Existing or new Surname:	<input type="text"/>
Previous signature:	<input type="text"/>
New signature:	<input type="text"/>

## Data Protection Legislation

The Data Controller is Leek United Building Society trading as Leek Building Society, whose principal office is 50 St. Edward Street, Leek, Staffordshire, ST13 5DL.

The information you're supplying will be held by the Society and used for market research purposes, developing goods and services, statistical and business analysis, customer servicing, fraud prevention, and administration. Your information may be passed to other companies within the Leek United group for the purposes stated above.

This information may be held during the life of the account and for administration reasons after the account has closed.

Under data protection legislation you're entitled to receive a copy of personal information held about you, have inaccurate data corrected, restrict the purposes for which your personal data is used and in certain circumstances the right to your data being erased. Further information regarding how we manage your data can be found within our Privacy Notice which can be found at [www.leekbs.co.uk/privacy/](http://www.leekbs.co.uk/privacy/), or alternatively can be requested from any of our branches or by writing to the address above.

If you would like to obtain information held about you, please write to the address above.

# OFFICE USE ONLY

Branch/Department:	<input type="text"/>		
EID Reference:	<input type="text"/>		
In case of marriage or change of name by Deed Poll, a certified copy of the relevant document must be provided			
Confirmation of ID:	<b>ID Type</b>	<b>Reference Number</b>	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
Assistant Signature:	<input type="text"/>	Date Completed:	<input type="text"/>

<b>System Updates</b>			
Passbook(s) updated including Signature:	<input type="checkbox"/>	Date Amended:	<input type="text"/>
If change of name, all accounts customer named on have been amended:	<input type="checkbox"/>	Date Amended:	<input type="text"/>
If nominated account name change, has Savings been informed by email to amend the account?	<input type="checkbox"/>		
Assistant Signature:	<input type="text"/>	Date Completed:	<input type="text"/>