Job Description

Job Title	Risk Oversight Partner	
Date & Version	09/2026	Version: 1.0
Reports to:	Helen Checkley, Senior Enterprise Risk Manager	
Direct Reports:	N/A	
Produced by:	Helen Checkley, Senior Enterprise Risk Manager	

Leek, St Edward Street | Full time, permanent | 35 hours

Job, purpose and scope

This role is responsible for supporting the organisation's Enterprise Risk Framework while supporting the delivery of high-quality risk insight through data analysis and reporting.

The role combines traditional risk activities—including incident management, risk assessments, governance and reporting—with analytical capabilities to identify trends, improve risk data quality, develop management information and support informed decision-making.

As Risk Oversight Partner you will play a key part in enhancing the effectiveness, efficiency and maturity of the organisation's operational risk management capability through the development of the GRC platform and continuous improvement initiatives.

Duties and key responsibilities

Enterprise Risk Framework & Governance

- Support the maintenance and continuous improvement of the enterprise risk management framework in line with regulatory expectations
- Assist business areas in identifying, assessing and documenting risks

Risk Systems & Data

- Support the development and enhancement of the Society's risk management systems and data capabilities
- Ensure data quality, integrity, and auditability of risk information

Risk Event Management

- Set the standards and oversee the risk event framework, ensuring timely identification, investigation, and resolution of incidents
- Ensure root cause analysis is robust and that lessons learned are embedded across the business

Duties and key responsibilities

Management Information (MI) & Regulatory Reporting

- Produce and review high-quality, accurate, and timely risk MI for senior management, and governance committees
- Monitor key risk indicators (KRIs) and emerging risk themes

Risk & Control Self Assessment

- Oversee RCSA standards, procedures and quality, in line with the RMF

Second Line of Defense Oversight

- Provide independent oversight, challenge, and review of first line risk management activities
- Escalate material risks and control weaknesses through appropriate governance channels

First Line Monitoring & Challenge

- Review and challenge first line outputs including risk and control self-assessments (RCSAs), control testing results, and risk registers
- Assess the effectiveness of controls and ensure consistency with risk appetite

Control Testing & Assurance

- Provide second line oversight of control testing, including review, challenge, and independent re-performance where required
- Track remediation actions and ensure timely closure of control deficiencies

Business Partnering

- Act as a trusted advisor to all business areas on risk management practices
- Promote a strong risk culture and support the embedding of risk awareness across the organization, delivering training and facilitating workshops as required

Conduct Obligations

Conduct Rules

All employees and NEDs are expected to act in accordance with the PRA and FCA Conduct Rules:

- You must act with integrity.
- You must act with due skill, care and diligence.
- You must be open and co-operative with the FCA, the PRA and other regulators.
- You must pay due regard to the interests of customers and treat them fairly.
- You must observe proper standards of market conduct.
- You must act to deliver good outcomes for retail customers.

Financial Crime

All employees are expected to:

- Be aware of their personal legal obligations and the legal obligations of the Society in relation to Financial Crime
- Be aware of the Society's Anti-Money Laundering systems and controls and follow the Society's procedures
- Be alert for anything suspicious in respect of money laundering or fraud and report any suspicions in line with internal procedures
- Do not discuss any suspicions with anyone outside of the Society and do not 'tip off' a customer or prejudice an investigation

Person Specification	
Qualifications and knowledge	▪ Knowledge of the development and embedding of Enterprise Risk Management frameworks ▪ Knowledge of legal, regulatory and industry requirements, as relevant to the role ▪ Desirable: Relevant professional qualification (e.g. IRM, ICA, or equivalent)
Experience	▪ Demonstrable experience gained within a UK building society, retail bank, regulated financial services organisation, or a similar regulated environment. ▪ Sound understanding of FCA and PRA regulatory frameworks. ▪ Practical experience of applying RCSA, control effectiveness and risk event management frameworks in a first-line or second-line risk role, including the use of Governance, Risk and Compliance (GRC) systems. ▪ Experience of maintaining, developing and enhancing business systems and tools is d
Skills and abilities	▪ Excellent written and oral communication skills ▪ Strong analytical skills ▪ Experience in dealing with senior stakeholders ▪ Ability to work autonomously ▪ Ability to distil information and apply judgement ▪ Proficient user of the Microsoft Office suite ▪ Ability to communicate risk matters to a range of audiences.
Other requirements	**Personal Attributes** ▪ High level of integrity and professionalism ▪ Strong judgement and decision-making capability ▪ Collaborative and proactive approach ▪ Inquisitiveness ▪ Ability to operate with competing priorities ▪ Proactive in identifying opportunities to improve frameworks, processes and systems.